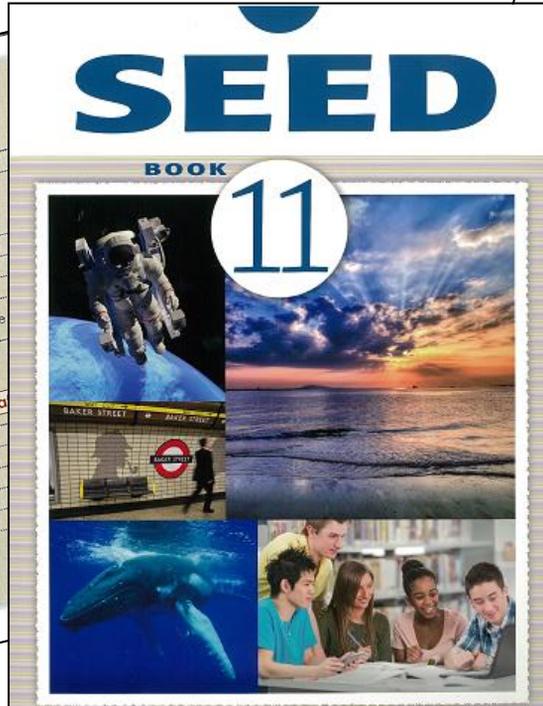


English Series SEED BOOK 11

4-4-4制に基づく一貫制英語教科書 第3期第3学年用



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Project 2: Discussion
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Before You Start 2

How to Use the Library for Your Research

You need a table, a new work paper, and a notebook for your research.

You have to look for suitable books and magazines, or newspapers.

You can use your own copy or the one in the library.

For the books you can borrow, you can go to the LIBRARY.

For the books you can't borrow, you can go to the LIBRARY.

How to use the library:

- Find a book or a magazine you want to read.
- Look for the name of the book or the magazine.
- Look for the name of the book or the magazine.
- Look for the name of the book or the magazine.

Each of these signs has descriptions, or subtitles. The title is the main title of the book or magazine.

300 To 399
400 Science
500 Literature
600 History
700 Geography
800 Art
900 Miscellaneous

If the book you want has a call number 300.45, for example, it will be in the 300 section. There are 100 books under the 300 section. The book you want will be in the 45th book under the 300 section.

If you cannot find the book, go to the library and ask the librarian.

Always bring your library card.

It may be kept in the library, you can return it.

The librarian will give the book to you.

Go to a public library if you cannot find a book or magazine in your school library. You can borrow books from the public library, however, you must have a library card.

Project 3

Debate

What You are Going to Prepare

1. Decide your role in the debate. In small groups of three.
2. The two sides should choose both the pros and cons of the proposition and write them on separate sheets.
3. Research the proposition and write out a list of your general ideas.
4. Prepare to follow to follow on the most general and give at least three reasons.
5. Questions and answers: Prepare the questions from your opponents and prepare to answer them.
6. Summary: Follow the format on page 28 and summarize your arguments.

Activity Procedure (See page 27, in detail)

Affirmative side	Negative side
1. Introduction (1 minute)	1. Introduction (1 minute)
2. Main body (10 minutes)	2. Main body (10 minutes)
3. Conclusion (1 minute)	3. Conclusion (1 minute)
4. Questions and answers (10 minutes)	4. Questions and answers (10 minutes)
5. Summary (1 minute)	5. Summary (1 minute)

Useful tips to Debate

1. There should be some visual aids (pictures, photos, graphs, etc.) to support your arguments.
2. Make frequent eye contact with your opponents and audience.
3. Make your points clear. Don't talk too fast or too slow.
4. Make your points loud enough for your audience to hear.

Project 5

Job Application

What You are Going to Do

1. Imagine you are a university student looking for a part-time job. Write down what you need to do to apply for it. Make a good way to get the job.
2. Write a resume.
3. Write a cover letter.

Job Application Procedure

1. Find a Position from the Classified Ads (or Want Ads)
2. Write a resume
3. Write a cover letter
4. Interview
5. Get the job

Sample Resume (English)

PERSONAL INFORMATION
Name: Akira Tani
Address: 1-2-3 Chiyoda-ku, Tokyo 100-0001
Phone: 03-1234-5678

EDUCATION
April 2010 - Present
Tokyo University of Science
Bachelor of Science (Information Systems)

WORK EXPERIENCE
April 2011 - March 2012
ABC Company
Sales Assistant

LANGUAGES AND SKILLS
English: Intermediate
Japanese: Native

INTERESTS
Reading, Sports, Music

Part 5

Job Application

In this book, you will work on the following types of presentation. Each presentation type needs specific organization and preparation.

1. Individual Presentation to your partner
2. Individual Presentation to group members
3. Individual Presentation to three of the whole class
4. Group Presentation in front of the whole class

Useful tips to Debate

1. There should be some visual aids (pictures, photos, graphs, etc.) to support your arguments.
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Project 5

Job Application

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2. Write a resume
3. Write a cover letter
4. Interview
5. Get the job

Sample Resume (Japanese)

個人情報
氏名: 谷田 明希
住所: 〒100-0001 東京都千代田区千代田1-2-3
電話番号: 03-1234-5678

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販売アシスタント

言語スキル
英語: 中級
日本語: 母語

趣味
読書、スポーツ、音楽

Project 5

Job Application

What You are Going to Do

1. Imagine you are a university student looking for a part-time job. Write down what you need to do to apply for it. Make a good way to get the job.
2. Write a resume.
3. Write a cover letter.

Job Application Procedure

1. Find a Position from the Classified Ads (or Want Ads)
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3. Write a cover letter
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趣味
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